Adding/Dropping Courses

Class Overloads

So, you want to get into a closed section of Physics? Please follow these instructions:

Step 1: You can sign up on the overload list by email: phys1xx@uw.edu.

Step 2: Continue trying to register on your own. We are not able to automatically enroll students into sections when spots open up, so it is HIGHLY recommended that you check for open spots on the time schedule several times a day. If you find a spot on your own, take it and email Susan so she can remove your name from the list.

Step 3: On the FIRST DAY OF CLASS, email the Program Coordinator (phys1xx@uw.edu) before NOON to verify that you still need to overload. Include the following information:

1. Your name and student ID#
2. The SLN(s) and section(s) you wish to overload (Example: Phys 121A 19023, AA 19024, AM 19035). If you can fit several different sections into your schedule, list them in order of preference.
3. Your reason for needing to overload into a specific section.

The Program Coordinator will begin overloading courses on the first day of class in the afternoon. If they have not received an email from you to confirm your need to overload, they will skip your name on the list.

Lab Fee Refund Policy

A student who drops a course before or during week 1 of the quarter will have the lab fee automatically refunded. The charge may show up on the tuition bill later received since the bill is generated fairly early on, but a student may deduct the fee from the amount paid, and all should balance out.

If a student officially drops during weeks 2 or 3 (days 8-21 during the summer), 50% of the fee will be waived IF the student submits a petition to the Physics Student Services. Refunds will not be posted unless specifically requested by the student. Students can request a partial refund by giving their name, student number, course dropped, e-mail address, and approximate day dropped to the Physics Student Services (physadvs@uw.edu). Requests MUST be made before the last day of instruction of that quarter; later requests will not be honored. Students who drop after the 3rd week are not eligible to receive a refund.

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